



Calgary Board of Education

Robert Thirsk High School Student Registration Checklist

Name of Applicant: _____ Grade: _____

CBE ID#: _____ Date of Application: _____

Please verify that you have **all** of the following required information and documentation. Your application **must** be complete prior to it being forwarded to Administration for review.

- **CBE Registration **OR** Transfer Request –High School
- Release of Student Records
- Proof of Canadian Citizenship (Birth Certificate or Passport). Non- Canadian Citizens must register through Kingsland Centre – phone 403-777-7373.
- Proof of Residency within designated boundaries. (Government document such as a driver’s license, property tax bill)
- Most recent Report Card and/or Transcript, including Attendance Report and copy of IPP if applicable.
- Course Selection Form

** Which form do I need?

Registration Form: Students new to the CBE.

Transfer Request –High School: CBE Students who have recently moved into a designated community **OR** who do not reside in a designated community. Our communities are: Arbour Lake, Citadel, Hawkwood, Ranchlands, Rocky Ridge, Royal Oak, and Scenic Acres.

Other Requirements (If Applicable)

- Custody Information Form
- Student Physical or Medical Condition Form
- ELL Program Required

Office use only:

Approved / Denied: _____ Thirsk Package: Yes / No

Entered in SIRS: _____ Fees: _____ OSR: _____

Note: CBE Administration Regulation #AR6090 outlines the registration process for students wanting to register with the Calgary Board of Education. In brief the following needs to be considered:

1. Students must live within the geographic boundary of the school you are applying for.
2. The faith of one or both parent(s)/guardian(s) must be non-Catholic.

Full Admin Regulations can be found at <http://www.cbe.ab.ca/policies/adminregs.asp>



**Calgary Board
of Education**

Student Registration Form

Student Information System (SIS)

This form must be completed for all new students who are registering in a Calgary Board of Education (CBE) school (K-12).

CBE ID #:	_____
Program:	_____
Full-day Kindergarten:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address Verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Entered by:	_____
Date:	____/____/____ <small>YYYY/MM/DD</small>

STUDENT INFORMATION (Please print)

DECLARATION OF RESIDENCY

The student named below is a resident of the Calgary Board of Education as defined by the *School Act*. Yes No

See **Student Residency** and **Important Information for Parents** on page 4 of this form.

Has the student named below ever registered in a Calgary Board of Education (CBE) school? Yes No

If yes, name the last CBE school attended _____

CBE Student ID Number	Alberta Education ID Number	Last Grade Completed	School Withdrawal Date		
			YYYY	MM	DD

The student's Birth Certificate, Canadian Citizenship Certificate, Passport, Visa, Permanent Landed Immigrant document or other official document must be given along with this form in order to register. A photocopy will be placed in the Official Student Record.

Name of official document (specify) _____

Student's Legal Name	Student's AKA Name (name by which the student is commonly known in the family and community)	Birthdate		
Surname _____	AKA Surname _____	YYYY	MM	DD
First Name _____	AKA First Name _____			
Middle Name _____				

Gender Female Male Other / Prefer not to disclose

Address	City	Postal Code
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Phone Number	<input type="checkbox"/> Unlisted <input type="checkbox"/> Listed	Quadrant of City (please select one) <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE	Residential District
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MEDICAL INFORMATION (Note: The CBE is not allowed to collect Alberta Health Care numbers as per the *Health Information Act*.)

If the student's attendance at school may be affected by an existing medical or physical condition, it is your responsibility to complete and submit the Student Health Plan that is available from the school or online at www.cbe.ab.ca.

Does your child have any medical or physical conditions that may affect his/her attendance at school? Yes No

If yes, please give a brief description _____

Have you completed the Student Health Plan? Yes No

SCHOOL INFORMATION

Name of school at which student is registering	Grade Entering	Start Date		
		YYYY	MM	DD
Name of last school attended	Reason for leaving last school	Grade Completed		
Was the student suspended or expelled from the last school? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, was the suspension resolved? <input type="checkbox"/> Yes <input type="checkbox"/> No (If the suspension has not been resolved, CBE staff will refer to Student Services-Suspensions)	If the suspension has been resolved, provide further information.			
Address of last school (if outside CBE)	City	Province		
Postal Code	Country	Phone number of last school		
		Fax number of last school		

Office Use Only	SIS _____	Fees _____	Codes _____	Request Records _____
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INDEPENDENT STUDENT STATUS

Students 18 years of age and older, or "independent" under the School Act:

Any student 18 years of age and older **or** 16 years of age and older **and** considered legally "independent" under CBE policy may complete this form and register in the Calgary Board of Education School District without parental consent. **Proof of independent status must be presented.**

Are you declaring independent status? Yes No **If yes, please attach proof of independent status.**

PARENT/GUARDIAN INFORMATION

This information must be provided. Please provide a minimum of **TWO** emergency contacts.

1	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Legal Guardian	
	<input type="checkbox"/> Stepmother	<input type="checkbox"/> Stepfather	<input type="checkbox"/> Other _____	
	<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.	<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.
	<input type="checkbox"/> Sole Custody		<input type="checkbox"/> Shared/Joint Custody/Guardian. <input type="checkbox"/> Access	
Is this person an EMERGENCY contact? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Last Name		First Name		
Address				
City	Province	Postal Code	Country	
Home Phone Number		Business Phone Number		
Cellular Phone Number		Fax Number		
Email				

2	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Legal Guardian	
	<input type="checkbox"/> Stepmother	<input type="checkbox"/> Stepfather	<input type="checkbox"/> Other _____	
	<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.	<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.
	<input type="checkbox"/> Sole Custody		<input type="checkbox"/> Shared/Joint Custody/Guardian. <input type="checkbox"/> Access	
Is this person an EMERGENCY contact? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Last Name		First Name		
Address				
City	Province	Postal Code	Country	
Home Phone Number		Business Phone Number		
Cellular Phone Number		Fax Number		
Email				

3	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Legal Guardian	
	<input type="checkbox"/> Stepmother	<input type="checkbox"/> Stepfather	<input type="checkbox"/> Other _____	
	<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.	<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.
	<input type="checkbox"/> Sole Custody		<input type="checkbox"/> Shared/Joint Custody/Guardian. <input type="checkbox"/> Access	
Is this person an EMERGENCY contact? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Last Name		First Name		
Address				
City	Province	Postal Code	Country	
Home Phone Number		Business Phone Number		
Cellular Phone Number		Fax Number		
Email				

4	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Legal Guardian	
	<input type="checkbox"/> Stepmother	<input type="checkbox"/> Stepfather	<input type="checkbox"/> Other _____	
	<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.	<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.
	<input type="checkbox"/> Sole Custody		<input type="checkbox"/> Shared/Joint Custody/Guardian. <input type="checkbox"/> Access	
Is this person an EMERGENCY contact? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Last Name		First Name		
Address				
City	Province	Postal Code	Country	
Home Phone Number		Business Phone Number		
Cellular Phone Number		Fax Number		
Email				

CUSTODY OR GUARDIANSHIP INFORMATION

Student PRIMARILY lives with _____
 e.g., Mother, Father, Legal Guardian, Stepmother, Stepfather, other (specify)

If a custody order or any other legal document governing the custody or guardianship of your child exists, a copy or the most recent custody document must be placed in the student record.

Name and date of most current legal document _____ **Attach copy**

NAME

YYYY/MM/DD

SIBLING INFORMATION (Optional)

The provision of sibling information is optional and is collected for communication purposes.

Do you have other children attending CBE schools? No Yes If yes, please list name(s), school(s) and grade(s)

Name	Grade	Name	Grade
School Attending		School Attending	
Name	Grade	Name	Grade
School Attending		School Attending	

CHILD CARE PROVIDER (If applicable)

Name
Phone Number(s) <input type="checkbox"/> Home _____ <input type="checkbox"/> Business _____ <input type="checkbox"/> Cell _____
Email

CITIZENSHIP

Is the named student a Canadian citizen? Yes No Birth country, **if not** Canada _____

Citizenship, if not Canadian <input type="checkbox"/> Permanent Resident/Landed Immigrant <input type="checkbox"/> Refugee Claimant <input type="checkbox"/> Child of a Canadian Citizen Refugee Category _____ <input type="checkbox"/> Child of a lawfully admitted permanent or temporary resident	<input type="checkbox"/> Student Authorization – Study Permit Has your child been assessed by the CBE Admissions Office at Kingsland Centre? <input type="checkbox"/> Yes <input type="checkbox"/> No	Study Permit Expiry Date		
		YYYY	MM	DD

ABORIGINAL SELF-IDENTIFICATION

If you wish to declare the student is Aboriginal, please select one:

First Nation (status) First Nation (non-status) Métis Inuit

For further information, please refer to: www.education.alberta.ca/system-supports/results-reporting or contact Alberta Education at 780-427-8501.

If you have questions regarding the collection of student information by the Calgary Board of Education, please contact the Superintendent of Learning at: learning@cbe.ab.ca

ENGLISH AS A SECOND LANGUAGE (ESL) ELIGIBILITY

A student may be eligible for ESL support when the language spoken mainly at home is a language other than English. ESL students can be Canadian born or foreign born.

Do you think your child would benefit from ESL support? Yes No Do you need assistance with interpretation? Yes No

Language mainly spoken at home _____

FRANCOPHONE ELIGIBILITY

The exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the *School Act* and Section 23 of the Canadian Charter of Rights and Freedoms, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exists:

- Either parent's first language learned and still understood is French, or
- Either parent has received their primary school instruction in Canada, in French, or
- One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada

Does your child have Francophone eligibility? Yes No

If yes, and you wish to exercise your right, please contact the Conseil Scolaire Du Sud de l' Alberta at 403-686-6998. The Alberta Student Records Regulations requires that, if requested, the CBE will provide name, address, birthdate, and parent's name of Section 23 Eligible students to the Francophone School District.

TRANSPORTATION

The Calgary Board of Education will provide subsidized transportation in accordance with CBE policy for students who attend their attendance area school or directed school and who live within the transportation service area. The transportation service area means the designated zone within an attendance area in which the Calgary Board of Education provides subsidized transportation. Bus contracts can be acquired at any CBE school, or online at www.cbe.ab.ca.

DECLARATION

I, the undersigned, hereby represent that I have the legal authority to register the child. I declare the information that I have provided on this form is complete and accurate. **I will notify the school of any changes to the information on this form.** I have also read and understand the "School District Use of Personal Information" section attached to this registration form. A copy of "Important Information for Parents" may be obtained from the school for future reference.

Signature of Custodial Parent / Legal Guardian / Independent Student	Registration Date		
	YYYY	MM	DD

STUDENT RESIDENCY

A student is considered to be a resident of the Calgary Board of Education if the custodial parent(s) / legal guardian(s) with day-to-day care of the student reside in the City of Calgary and at least one of them is not of the Roman Catholic faith OR if the student is an independent student residing in the City of Calgary and not of the Roman Catholic faith.

IMPORTANT INFORMATION FOR PARENTS

The personal information requested on this form as part of the school registration process is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP), the *School Act* and its regulations, and the Canadian Charter of Rights and Freedoms, Section 23. This information will be used for the establishment of a student record, determination of residency, for a school board's obligation to provide students with an education program that meets their needs, to provide a safe and secure school environment and other purposes that relate directly to and are necessary for an operating program or activity, including program placement, determination of eligibility and/or suitability for provincial or federal funding, contact and health related information in the event of problems or emergencies. Personal information may also be provided to the Minister of Learning for the purpose of carrying out programs, activities, or policies under his/her administration (e.g., research, statistical analysis). This information will be treated in accordance with the privacy protection provisions of the *FOIP Act*.

OFFICE USE ONLY

<input type="checkbox"/> Non-Resident student accepted until _____								
Student Name		CBE ID #	Alberta Ed ID #	# French Hours	Grade	Home Room		
Date records sent for		Bus Eligibility		Data Entry Completed by		Date Completed		
YYYY	MM	DD	<input type="checkbox"/> Yes <input type="checkbox"/> No			YYYY	MM	DD
		Bus Number _____						
Copies received of:								
<input type="checkbox"/> Birth Certificate		<input type="checkbox"/> Admissions Office Document		<input type="checkbox"/> Student Health Plan				
<input type="checkbox"/> Proof of Citizenship		<input type="checkbox"/> Custody or Guardianship						
<input type="checkbox"/> Proof of Independent Status								

STUDENT REGISTRATION CODES

Code	Description
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REGISTRATION ENTRY STATUS CODES (CHECK ONLY ONE BELOW)

<input type="checkbox"/>	100	Continuous Registration
<input type="checkbox"/>	200	New Registration (ECS) - (01)
<input type="checkbox"/>	310	Transfer In - CBE Jurisdiction
<input type="checkbox"/>	320	Transfer In - Alberta Jurisdiction
<input type="checkbox"/>	320	Transfer In - Calgary Catholic
<input type="checkbox"/>	320	Transfer In - Calgary Charter
<input type="checkbox"/>	320	Transfer In - Calgary Private
<input type="checkbox"/>	320	Transfer In - Virtual School
<input type="checkbox"/>	330	Transfer In - Inside Canada
<input type="checkbox"/>	340	Transfer In - Outside Canada
<input type="checkbox"/>	500	Return to Education
<input type="checkbox"/>	410	Drop-In - CBE Jurisdiction
<input type="checkbox"/>	411	Drop-In - CBE Jurisdiction - Health
<input type="checkbox"/>	412	Drop-In - CBE Jurisdiction - Work
<input type="checkbox"/>	420	Drop-In - Alberta Jurisdiction
<input type="checkbox"/>	421	Drop-In - Alberta Jurisdiction - Health
<input type="checkbox"/>	422	Drop-In - Alberta Jurisdiction - Work
<input type="checkbox"/>	430	Drop-In - Outside Alberta Jurisdiction
<input type="checkbox"/>	431	Drop-In - Outside Alberta - Health
<input type="checkbox"/>	432	Drop-In - Outside Alberta - Work

EXCEPTIONAL STUDENT CODES

ONLY WITH GRANTS PROGRAM - SPECIAL EDUCATION (500)

(EXCEPTIONAL STUDENT TYPES 1 & 2 ARE AVAILABLE)

<input type="checkbox"/>	10	ECS Development Immature
<input type="checkbox"/>	30	Mild/Moderate Disability (ECS)
<input type="checkbox"/>	47	Severe Delay Involving Language
<input type="checkbox"/>	41	Severe Cognitive Disability(ECS)
<input type="checkbox"/>	42	Severe Emotional/Behavioural Disability
<input type="checkbox"/>	43	Severe Multiple Disabilities
<input type="checkbox"/>	44	Severe Physical or Medical Disability
<input type="checkbox"/>	45	Deafness
<input type="checkbox"/>	46	Blindness
<input type="checkbox"/>	51	Mild Cognitive Disability
<input type="checkbox"/>	52	Moderate Cognitive Disability
<input type="checkbox"/>	53	Mild/Moderate Emotional/Behavioural Disability
<input type="checkbox"/>	54	Mild/Moderate Learning Disability
<input type="checkbox"/>	55	Mild/Moderate Hearing Disability
<input type="checkbox"/>	56	Mild/Moderate Visual Disability
<input type="checkbox"/>	57	Mild/Moderate Communication Disability
<input type="checkbox"/>	58	Mild/Moderate Physical or Medical Disability
<input type="checkbox"/>	59	Mild/Moderate Multiple Disability
<input type="checkbox"/>	70	Disabled Adult
<input type="checkbox"/>	80	Gifted and Talented

FRANCOPHONE ELIGIBILITY

(SECTION 23 - CHARTER OF RIGHTS AND FREEDOMS)

<input type="checkbox"/>	A	**Section 23 Information was not collected
<input type="checkbox"/>	B	**Section 23 ineligible (former code was N)
<input type="checkbox"/>	C	**Question was asked but eligibility is not known or not provided
<input type="checkbox"/>	Y	Section 23 Eligible

Code	Description
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ENROLMENT TYPE CODES

(ENROLMENT TYPES 1, 2 AND 3 ARE AVAILABLE)

<input type="checkbox"/>	121	Independent Student
<input type="checkbox"/>	330	Aboriginal Students Paid by Government
<input type="checkbox"/>	331	Aboriginal Learner - Status Indian/First Nation
<input type="checkbox"/>	332	Aboriginal Learner - Non-Status Indian/First Nation
<input type="checkbox"/>	333	Aboriginal Learner - Métis
<input type="checkbox"/>	334	Aboriginal Learner - Inuit
<input type="checkbox"/>	402	Resident - Exchange Outside Alberta but Inside Canada
<input type="checkbox"/>	403	Resident - Exchange Outside Canada
<input type="checkbox"/>	412	Exchange Outside Alberta but Inside Canada
<input type="checkbox"/>	413	Exchange Outside Canada
<input type="checkbox"/>	415	Visiting Outside Alberta but Inside Canada - Non-Funded
<input type="checkbox"/>	416	Visiting Outside Canada - Non-Funded

GRANTS PROGRAM CODE

(PROGRAM TYPES 1, 2 AND 3 ARE AVAILABLE)

<input type="checkbox"/>	110	Attend - Funding to Other
<input type="checkbox"/>	140	Education Services Agreement
<input type="checkbox"/>	211	Alternate French Language Program
<input type="checkbox"/>	230	French as a Second Language
<input type="checkbox"/>	301	Foreign-born ESL Funded
<input type="checkbox"/>	302	ESL Non-Funded
<input type="checkbox"/>	303	Canadian-born ESL Funded
<input type="checkbox"/>	401	Arabic Bilingual
<input type="checkbox"/>	403	Cree Bilingual
<input type="checkbox"/>	404	German Bilingual
<input type="checkbox"/>	405	Hebrew/Yiddish Bilingual
<input type="checkbox"/>	406	Ukrainian Bilingual
<input type="checkbox"/>	407	Polish Bilingual
<input type="checkbox"/>	408	Other Bilingual
<input type="checkbox"/>	409	Spanish Bilingual
<input type="checkbox"/>	410	Chinese Bilingual
<input type="checkbox"/>	412	Blackfoot Bilingual
<input type="checkbox"/>	550	Designated Institutional School (reside & attend)
<input type="checkbox"/>	600	Home Education
<input type="checkbox"/>	610	Home Education Blended Program
<input type="checkbox"/>	611	Home Education Portion of a Blended Program
<input type="checkbox"/>	612	In class Portion of a Blended Program
<input type="checkbox"/>	620	Online Program
<input type="checkbox"/>	630	Outreach Program
<input type="checkbox"/>	640	Refugee Student
<input type="checkbox"/>	710	Knowledge and Employability Courses (formerly IOP)

ESL INITIAL EVALUATION INFORMATION

ACADEMIC CATEGORY	ENGLISH PROFICIENCY LEVEL		
<input type="checkbox"/>	> 4 yrs. below age/grade level	<input type="checkbox"/>	ESL Literacy
<input type="checkbox"/>	3-4 yrs. below age/grade level	<input type="checkbox"/>	Beginner
<input type="checkbox"/>	2-3 yrs. below age/grade level	<input type="checkbox"/>	Intermediate 1
<input type="checkbox"/>	1-2 yrs. below age/grade level	<input type="checkbox"/>	Intermediate 2
<input type="checkbox"/>	< 1 year below age/grade level	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	At /approaching age/grade level	<input type="checkbox"/>	No ESL Support
Referral Date	Assessment Date		



Please keep for your records

The Calgary Board of Education (CBE) is authorized and required under the provisions of the *School Act* and its regulations, in accordance with the *Freedom of Information and Protection of Privacy Act (FOIP)*, to collect, use and disclose the personal information necessary to provide an educational program and ensure a safe and secure school environment for students. **Consent is not required for these purposes.**

Personal information means recorded information about an identifiable individual that may include but is not limited to: student name, age, grade, address, phone number, etc. As part of the school's digital citizenship plan, students will be taught to limit, and consider the privacy implications, of sharing their personal information online.

The following are some *examples* of how personal information may be used by the CBE. This list is not intended to be all-inclusive.

- Student records, report cards, attendance
- Photographs or videos (e.g. individual, class, team, club) that feature students and are used within the school
- School newsletters, school websites
- Yearbooks, identification cards, library cards
- Classroom or program assignments and activities
- Assignment of a CBE Gmail account and the use of educational tools such as Google Apps* for Education, which may require student information to log-in
- Parent/guardian contact information for absenteeism, emergencies, etc.
- Transportation services
- School-sponsored activities such as fine arts productions, presentations, fairs, celebrations, clubs, sports activities, field trips
- To determine eligibility or suitability for an award, scholarship, athletic program, etc.
- Law enforcement and or matters relating to safety and security

* Google Apps for Education (GAFE) are used to communicate and collaborate electronically. GAFE includes Google Drive, Sites, Groups, Gmail and Calendar. All other public and third party apps are not available through GAFE.

Parent/guardian consent is required for student information to be used for purposes beyond educational programming and student safety. See the following forms on the CBE website (www.cbe.ab.ca) for more information:

- Consent for CBE Use of Student Information
- Consent for Use of Student Information by News Media and Outside Groups

Parents and independent students are under no obligation to provide consent by signing these forms. Consent may be withdrawn at any time by notifying the school principal in writing.

If you have any questions about the collection or the intended uses of this information, please contact the school principal.

Please note: *Photos, videos or images of students attending or participating in school activities (e.g. sporting events, concerts, cultural programs, clubs, field trips, graduation or other ceremonies), which are open to the public, may be taken by anyone in attendance without prior consent. The CBE cannot control or prevent the further distribution or use of these photos, videos, images or other personal information by those who access the information. Information posted online may be transmitted to and stored on servers outside the CBE, including locations outside of Alberta and Canada. The CBE cannot guarantee protection of information against possible disclosure resulting from illegal activity or under foreign access laws.*

Frequently Asked Questions

Why is consent required?

The sharing of student personal information in ways that identify the student is governed by the Freedom of Information and Protection of Privacy Act (FOIP) and requires CBE to obtain permission under certain circumstances. CBE requires parental consent for CBE staff to share student information for educational purposes, outside of CBE. Examples of this include posting student work or images on CBE websites, Facebook or other social media. This consent is provided on the "Consent for CBE Use of Student Information" form

CBE also requires parental consent to allow third parties (such as media or business partners) to photograph, video or interview students at CBE non public events. This consent is provided on the "Consent for Use of Student Information by News Media and Outside Groups (Third Party)" form.

How long is my consent valid for?

Parental consent is gathered annually and is valid for the current school year only.

What happens if I change my mind regarding consent?

Parental consent can be withdrawn at any time during the school year. This must be done in writing to the school principal. Please keep in mind that once personal information, images or student work are released in any public forum, the CBE cannot control or prevent further distribution or use of the material. If you change your mind and wish to provide consent during the school year, it must also be done in writing to the school principal.

What happens when the media comes to school?

If your child has consent, they may be recorded by the media. If you have not provided consent, your child will not be allowed to be recorded or approached by the media on CBE property.

What are Google Apps for Education?

Google Apps for Education provides an online environment for students to collaborate and work in. The following Apps are available for students: drive, sites, groups, Gmail and calendar. There is no advertising and the information is not made public. Access to Google Apps accounts and the content is only for registered CBE students.

What is digital citizenship in relation to sharing student information?

Digital citizenship is about having the knowledge skills and attitudes needed to demonstrate responsible and respectful behavior when participating in digital environments. This is applicable when students are asked to provide personal information upon logging in to websites or sharing personal information online. All CBE schools are required to have a digital citizenship plan.



This form is to be completed by independent students OR by the parents or legal guardians of students registering at Calgary Board of Education schools.

1. Prior to registering any student, it must be determined if the student is a resident of the Calgary Board of Education as defined under legislation. There is a space at the top of the Student Registration Form for **the parent/guardian or independent student** to declare this information.

The *School Act* allows a board to set admission priorities where facilities or resources are not sufficient to accept all students wishing to attend a specific school.

If there is space and resource limitations, the non-resident applicant must be informed that their registration cannot be accommodated at that time. Non-resident students, whose registrations are accepted, must be informed in writing regarding the duration of that acceptance.

Residency Considerations:

To qualify as a resident student of the CBE a student must physically reside within the jurisdiction of the Calgary Board of Education (i.e., within the geographical boundaries of the CBE) with their parent(s) or legal guardian, or as an independent student. In addition, the faith of the parent(s) of that student must be non-Catholic.

Out of Calgary Students

If the parents or legal guardians OR the independent status students live outside the geographic boundaries of the Calgary Board of Education, they are not residents of the CBE.

Roman Catholic Students

If the parent(s) or the legal guardian(s) OR the independent status student live within the geographic boundaries of the Calgary Board of Education but are of the Roman Catholic faith, the student is a resident of the Calgary Roman Catholic Separate School Division and not resident of the CBE (*School Act* – Section 44(4))

Francophone Students

If the parent(s) or the legal guardian(s) OR the independent status student live within the geographic boundaries of the Calgary Board of Education and the first language of the parents (or the Independent Student) is French AND they wish to exercise their Section 23 rights, they are residents of the Conseils Scolaires Catholique et Francophones du sud de l'Alberta and not residents of the CBE. If they do not wish to exercise their Section 23 rights, it must still be determined if they are residents of the Calgary Board of Education or the Calgary Roman Catholic Separate School Division.

Dual Residency

If both parents (or legal guardians) have care and custody of a student and each is a resident of a different school district or division and they wish to have the student considered as a resident of the Calgary Board of Education, they must declare that to be the case by checking YES to the Declaration of Residency and signing the Registration Form. *School Act* - Section 44(8))

2. The custodial parents OR legal guardians OR independent student must complete the form and **provide all required documentation**. Please note that full legal name is required. AKA given name may be requested and recorded in SIS.
3. Once the form is completed, review the form and documentation for completeness and accuracy with the person who completed it. Pay particular attention to the declarations and supporting documents regarding residency, date of birth, citizenship, previous suspension or expulsion, custody or guardianship, medical information, aboriginal information, ESL eligibility and francophone eligibility. If medical information is provided, insure that follow-up forms are provided as necessary. Please note that provision of the Alberta Personal Health Care Number cannot be required.
4. Add the student to SIS using Add a Student for Current Year or Add a Student for Next Year, whichever is appropriate. Transfer data to SIS by entering information in the fields as they appear on the registration screens. On the top right hand corner of page 1, record the student's CBE ID # (if new to the Board), the Alternate or Special Education program name (if applicable), and if the student is registering in Kindergarten, whether or not the program is a full-day Kindergarten program.
5. File the registration form and the supporting documents in the student's cumulative file.

Once completed, the Student Registration Form becomes part of the CBE Official Student Record. Official student records may be reviewed by either custodial/access parent and/or legal guardian. If the registering parent/guardian does NOT wish to have their personal information (i.e. home address, work number etc.) shared with the other parent/guardian during a review of the student record, a written request to keep this information private must be provided to the school.



RELEASE OF STUDENT RECORDS

The following student has registered at Robert Thirsk High School. Please forward their STUDENT file at your earliest convenience.

Thank you!

Student's Name:	
Date of Birth:	
CBE# if applicable:	
Grade:	

Previous School Information

Name of School:	
Address:	
City:	
Province:	
Fax Number:	

I hereby request that you forward the student permanent record including all psychological-educational assessment documents, speech and language reports and standardized testing results on the above named student to:

Robert Thirsk High School
8777 Nose Hill Drive NW
Calgary, AB T3G 5T3

Parent/Guardian Signature: _____ **Date:** _____

Or RTHS Stamp Or Signature

**If the records are not available please contact Danielle at:
403-817-3400 or by fax to 403-241-5223.**



Surname:		Given Names:		Birth Date: (MM/DD/YYYY)	
Student CBE #:		Last School Attended:		Check if applicable:	
ASN #: <i>(Alberta Student Number)</i>		City:		<input type="checkbox"/> L&L <input type="checkbox"/> K&E <input type="checkbox"/> IPP Code _____ <input type="checkbox"/> ELL Benchmark _____	
Address:			Contact Information:		
Street:			Parent / Guardian Name:		
Postal Code:			Home Phone:		
			Cell Phone:		
			Work Phone:		
			E-mail:		

Course Requests

ELA 20 & SOCIAL STUDIES 20: Grade 11's must choose BOTH ELA 20 & Social Studies 20 or Accelerated Social Studies 20/30 OR Humanities 20.	You must choose 1-2 from this category: ___ English Language Arts 20 ___ Social Studies 20 ___ Social Studies 20-1 & 30-1 (Accelerated 20/30) OR ___ English LA 20 & Social 20 (Humanities 20)	<input type="checkbox"/> Selection entered in PowerSchool course request portal	
SCIENCE 20/30 LEVELS: One 20 level Science course is required in Grade 11.	You must select a minimum of 1 course to a maximum of 3 courses from this category: ___ Biology 20 ___ Science 20 ___ Biology 20/30/35 AP ___ Science 24 ___ Chemistry 20 ___ Science 30 ___ Chemistry 20 AP ___ Physics 20 ___ Chemistry 30 ___ Physics 30	<input type="checkbox"/> Selection entered in PowerSchool course request portal	
MATH 20 LEVELS: One 20 level Math course is required in Grade 11.	You must select a minimum of 1 course to a maximum of 2 courses from this category: ___ Mathematics 20-1 ___ Mathematics 20-1 AP ___ Mathematics 20-2 ___ Mathematics 20-3	<input type="checkbox"/> Selection entered in PowerSchool course request portal	
OPTIONS: Complementary course selection for Grade 11 should be based on graduation, future academic and credit total requirements. Grade 11 students are required to select 1-4 complementary courses. Please refer to the Complementary course categories on the back for Grade 10-12 and rank your preferred courses from 1 to 4. 1. _____ 2. _____ 3. _____ 4. _____ Enter at least 2 of the above selections in PowerSchool. <input type="checkbox"/> Selection entered in PowerSchool course request portal			
ELL English Language Learning All students with an ELL benchmark from 1-3	You must select the following course from this category: ___ ELL Multi-Level	<input type="checkbox"/> Selection entered in PowerSchool course request portal	
Credit Total:	You must request a total of 35-45 credit hours	<input type="checkbox"/> Total requested in PowerSchool	
Student Signature:		Checked by Counselor:	Date:
Additional Comments:			

Note: All RTHS courses will be offered based on student interest, enrolment and school resources.

CORE COURSES

Grade 10	Grade 11	Grade 12
ENGLISH 10 Includes: English 10-1 (5) English 10-2 (5) English 10-4 (5)	ENGLISH 20 Includes: English 20-1 (5) English 20-2 (5) English 20-4 (5) English 20-1 Pre-AP (5) Humanities 20 (ELA/SS full year) (10)	English 30-1 (5) English 30-2 (5) English 30 (Yearlong) (5) English 30-1/35 AP (8)
S.S. 10 Includes: Social Studies 10-1 (5) Social Studies 10-2 (5) Social Studies 10-4 (5)	Social Studies 20 Includes: Social Studies 20-1 (5) Social Studies 20-2 (5) Social Studies 20-4 (5) Accelerated Social 20/30 (10) Humanities 20 (ELA/SS full year) (10)	Social Studies 30-1 (5) Social Studies 30-2 (5)
MATH 10 Includes: Mathematics 10C (5) Mathematics 10-3 (5) Mathematics 10-4 (5)	Mathematics 20-1 (5) Mathematics 20-2 (5) Mathematics 20-3 (5) Math 20-1 Pre-AP (5)	Mathematics 30-1 (5) Mathematics 30-2 (5) Mathematics 30-3 (5) Mathematics 30-1/31 (10) Mathematics 31 (5)
SCIENCE 10 Includes: Science 10 (5) Science 14 (5) Science 10-4 (5)	Biology 20 (5) Biology 20/30/35 AP (13) Chemistry 20 (5) Chemistry 20 Pre-AP (5) Physics 20 (5) Science 20 (5) Science 24 (5)	Biology 30 (5) Biology 20/30/35 AP (13) Chemistry 30 (5) Chemistry 30/35 AP (8) Physics 30 (5) Science 30 (5)

COMPLEMENTARY COURSES

COMPLEMENTARY Creative Writing & Publishing 15 (5) Instrumental Music 10/PE 10 (5) Physical Education 10 (5) Physical Education 10_cohort A (PE 10/Rec Lead 10) (10) Yoga 15 (5)	Creative Writing & Publishing 25 (5) Forensic Science 25/35 (5) Physical Education 20 (5) Physical Education 20 & Rec Lead (6) Psychology 20/30 (3-6) Yoga 25 (5)	Creative Writing & Publishing 35 (5) Forensic Science 25/35 (5) Physical Education 30 (5) Physical Education 30 & Rec Lead (6) Psychology 20/30 (3-6) Yoga 35 (5)
GLOBAL STUDIES Aboriginal Studies 10 (5) ELL Multi-level French 10-3Y (5) French 20-3Y (5) (Jr High French or Immersion) Spanish 10-3Y (5)	Aboriginal Studies 20 (5) ELL Multi-level French 20-3Y (5) Spanish 20-3Y (5)	Aboriginal Studies 30 (5) ELL Multi-level French 30-3Y (5) Spanish 30-3Y (5)
FINE ARTS Art 10 (5) Choir 15 (5) Dance 15 (5) Drama 10 (5) General Music 10 (5) Instrumental Music 10/PE 10 (5) Musical Theatre Multi-level (5) Technical Theatre 15 (5) No request required: Band 15 – Corequisite of Instrumental Music 10	Art 20 (5) Choir 25 (5) Dance 25 (5) Drama 20 (5) General Music 20 (5) Instrumental Music 20 (5) Musical Theatre Multi-level (5) Technical Theatre 25 (5) No request required: Band 25 – Corequisite of Instrumental Music 20	Art 30 (5) Choir 35 (5) Dance 35 (5) Drama 30 (5) General Music 30 (5) Instrumental Music 30 (5) Musical Theatre Multi-level (5) Technical Theatre 35 (5) No request required: Band 35 – Corequisite of Instrumental Music 30
CAREER & TECHNOLOGY STUDIES (CTS) Business Studies 10 Computing Science 10 Construction Intro Engineering Design Intro Foods Culinary Arts Intro Graphic Design 10 Leadership Intro Legal Studies Intro Media Design & Comm Intro Natural Resources Intro Outdoor Pursuits Intro Sports Medicine Intro Sports Performance Intro	Business Studies 20 Computing Science 20 Construction Multi-level Engineering Design Inter Foods Culinary Arts Inter Graphic Design 20 Leadership Inter Legal Studies Inter Media Design & Comm Inter Natural Resources Inter Outdoor Pursuits Inter Physical Education 20 & Rec Lead (6) Sports Medicine Inter Sports Performance Inter	Business Studies 30 Computing Science 30 Construction Multi-level Engineering Design Adv Foods Culinary Arts Adv Graphic Design 30 Leadership Adv Legal Studies Adv Media Design & Comm Adv Natural Resources Adv Outdoor Pursuits Adv Physical Education 30 & Rec Lead (6) Sports Medicine Adv Sports Performance Adv