



Inform | Teaching and Learning Resources

Google Meet and Google Classroom

Dear Parents and Guardians:

In response to classes being cancelled and the need to move teaching and learning to an ongoing learning model, the Calgary Board of Education has decided to make both Google Classroom and Google Meet available to teachers and students. Both applications will be available for teacher-directed use later this week.

Both learning tools are part of the G Suite for Education suite of tools that all CBE students currently have access to. Adding Google Classroom and Google Meet will allow teachers to connect with their students both in real time and at a pace that suits student and family situations.

In consultation with their principals, teachers *may use these or other tools* available to them to support ongoing learning. Other tools teachers may use could include Brightspace by D2L and teacher blogs. Contact your child's teacher if you have questions about the tools they are using.

As with all CBE G Suite for Education applications, the data and information that is shared is stored within the CBE G Suite environment and is not accessible in the public domain. Teachers and students will use only first name and last initial to identify each other. If students use these tools, they will access them using their CBE G Suite ID (**username@educbe.ca**). Teachers will work with their students to help them understand the risks in using online tools such as video chat.

Teachers will receive support and have opportunities to learn more about both Google Classroom and Google Meet as a way to connect with their students as we all adjust to teaching and learning from a distance.

Google Meet

[Google Meet](#) is a video conferencing application that enables teachers to host and students to join organized 'meetings' in real-time. Teachers can also record meetings and make the recording available to students to view later on. Teachers are able to share their screen and guide students through tasks and/or documents and websites they wish to share.





Google Classroom

[Google Classroom](#) is an online platform that enables teachers to communicate with their students as well as assign and distribute assignments and work in safe, manageable, and an appropriate way. Students are added in the 'classroom' using their CBE G Suite ID (username@educbe.ca).

Privacy and Consent

Students and their families received the [School District Use of Personal Information](#) document in Fall 2019 outlining how and why student data is shared at the CBE. Teachers will follow these policies and documents as they plan ongoing teaching and learning activities. If you have a concern with your child using these tools to support their learning, please contact your classroom teacher via email posted on school web site.

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